



## The Hazelden Graduate School of Addiction Studies Alumni Association Charter

**Mission:** The Alumni Association of The Hazelden Graduate School is committed to cultivating a life long relationship between the school and its alumni through fostering camaraderie among certificate, graduate and training program alumni. The association supports the mission of Hazelden Graduate School and in doing so affords alumni opportunities for continued professional development, networking and scholarship. The association sponsors reunions, events and mentoring opportunities.

**Purpose:** The purpose of the alumni association is to work collaboratively with school leadership and faculty to advance the mission and vision of the school by:

- Serving as school ambassadors to the field of addiction and the larger community
- Supporting alumni development through mentorship, employment and career advancement opportunities
- Promoting life long learning and continuing education as a function of a alumni professional development

**Membership:** Membership is open to all school graduates including graduates from previous iterations of the school regardless of program major or rank of credential awarded.

**Recording Secretary:** Registrar: Administrative Services

**Meetings:** Semester

**Consultants:** As determined by alumni leadership in cooperation with the Faculty Advisor

**Decision Making Mechanisms:** A faculty advisor provides liaison between the alumni association and the school, while working closely with school alumni leadership toward successful achievement of its purposes. The faculty advisor and chair each year with the Faculty and Student Affairs Committee to present an annual plan, inform budget considerations, and report progress.

The Dean meets with association leaders at a minimum of once each year at the request of the faculty advisor and chair.

Leadership for the school alumni association is described in the document, *Roles and Responsibilities of School Alumni Leadership*, a companion document to the school alumni association charter.

**Scope:** The alumni association is both a function of the graduate school as well as a chapter within the foundation's larger alumni association. The foundation alumni association is multi faceted representing treatment alumnus nation wide, some of which are participants in both treatment and school alumni activities. The Graduate School alumni association is designed solely for the advancement of the school and its graduates.

The scope of the school alumni association is defined by its purpose statement and provides an advisory service to the school. The association participates in the life of the school through committee activities, social events, planning activities, stewardship, and educational opportunities.

### **Responsibilities:**

- Promotes alumni professional development, life long learning and career advancement
- Recommends an annual plan of events and activities to the Faculty and Student Affairs Committee
- Requests budget expenditures on an annual basis, informed by the association's annual plan
- Ensures an operational/leadership structure to sustain organizational effectiveness
- Steward allocated resources